

7 January 2011

Dear Councillor

JOINT PARTNERSHIP COMMITTEE

A meeting of the Joint Partnership Committee will be held in the Committee Room, Uttlesford District Council Offices, London Road, Saffron Walden on Monday 17 January 2011 at 7pm.

Yours faithfully

JOHN MITCHELL

Chief Executive

**A G E N D A
PART 1**

1. Apologies for absence and declarations of interest.
2. Appointment of Chairman and Vice Chairman.
3. Terms of reference.
4. Recruitment of Project Manager.
5. Progress with Improvement East bid and the procurement of ICT software.
6. Identifying the implications of incorporating the Universal Credit Review.
7. Frequency and location of meetings and date of next meeting.

To: Councillors R P Chambers, A J Ketteridge and P A Wilcock (Uttlesford Members); and Councillors S Carter, M Danvers and A Johnson (Harlow Members).

Lead Officer: John Mitchell
Democratic Services Officer: Rebecca Procter (01799 510433)